

# Hirschl School of Dance Arts Policy Sheet

Version: January 1st, 2017



## BASIC STUFF:

1. Contact us **BEFORE** starting, switching or doing makeup lessons. Verbal excuses are not accepted.  
E-Mail us at [info@hirschlballet.com](mailto:info@hirschlballet.com) or note in the tuition/note box.
2. **We are on the semester lesson system.** Our semesters: Jan. 31st to June 30th, and Sept. 1st to Jan. 31st.  
You must contact us if you wish to make changes. Changes are to be made between semesters.  
There is a \$10 per change charge if you change your class during the semester.  
NOTE: **Lessons** are on the semester system. **Tuition** may be paid in whatever way is convenient for you.
3. We move students up in level by individual evaluation, not by group or age.
4. "Regular" tuition is quarterly (every 3 full calendar months). It helps keep your tuition lower.
5. Put payments and notes in the tuition/note box on the front desk. Make checks out to: "HSDA"
6. If you pay with cash, please use the cash envelopes.
7. Recitals: Once each year, around June, non-mandatory. We rehearse for about 12 to 14 weeks during class times.
8. Nutcracker: These are not "recitals". They are produced by the Sunrise Ballet, a separate non-profit organization.  
Sunrise Ballet Nutcracker rehearsals are separate from studio dance lessons.
9. Mark your belongings: Initial on the inside of all shoes, etc. We are not responsible for lost or broken items.
10. If you need to talk: E-mail is good for simple things. If it requires face-to-face, we'll set up a time.
11. DO NOT try to meet with staff in between classes or without an appointment!
12. DO NOT disturb the class, students or teacher during a lesson.
13. **Newsletters and updates are e-mailed** and are also on the studio website.
14. Quitting? Not a problem. It's a free country, but let us know! If there's an "issue" of any kind, we want the chance to fix it for all our present and future customers. Our commitment and ongoing goal is to always be the best possible dance studio for all our valuable Patrons.

## ATTIRE and STUDIO DEPARTMENT:

1. Arrive at least **10 minutes early** and be fully prepared (hair & attire) for your lesson **BEFORE** it starts.
2. Ladies; levels "Prep" to level 6 ballet: Black leotard (no prints, skirts, tutus, attached or otherwise) & pink tights.
3. Tight/form-fitting, solid black dance warm-ups may be worn at teacher discretion.
4. In **cold** weather: Tight fitting dance-oriented clothing (with appropriate colors) may be worn.
5. In **warm** weather: Tights are optional.
6. For all other forms of dance/fitness: solid colored tight-fitting dance attire is required.
7. Hair, for ballet 1 thru 6: Up in a proper ballet bun.
8. Hair, for "Prep", jazz, hip-hop, lyrical, tap and adult dance: Up and off the face. (Pony tails, etc.)
9. Gentlemen: Check directly with teacher.
10. Loose jewelry/watches are not to be worn in class.
11. The proper shoes must be worn during all lessons.
12. **Do not wear dance shoes outside.** You will ruin your shoes & our dance floors.
13. The teacher reserves the right to dismiss any student from lesson if they are not properly dressed, late, or in any being a distraction.
14. Only water is to be brought past the lobby area.
15. Gum chewing is strictly prohibited during any lesson.
16. Hirschl School is not responsible for minors left inside or outside the studio facility without supervision.

## TUITION and MAKEUP LESSONS:

1. Our "regular" tuition is quarterly (3 calendar months). Payment must be made at the beginning of the month. All tuition is by full calendar months.
2. Mid-month payments must be paid at the at the single lesson rate.
3. \$20 fee for any returned checks.
4. \$20 fee for any regular tuition more than ten days late.
5. Tuition is valid 30 days past the due-again date.
6. No prorating or adjustments of tuition without direct prior consent by Mr. Hirschl.
7. Tuition not paid with the quarterly, monthly or semester rates must be paid by the single lesson rate.
8. No "accumulation" of make-ups towards regular tuition.
9. Make up lessons may only be made if excused **before** the lesson begins (note in box or e-mail).
10. Makeup lesson must be made within 30 days of the missed lesson and with prior teacher consent.
11. Regular lessons may not be used as make-ups.
12. **Unscheduled & specialty classes** (any open group class taught on a day the studio is officially closed for floating days or holidays, according to the HSDA calendar) are paid at the **single lesson rate**. Makeup, regular and monthly tuitions will also not be valid. This does not apply to any closed private group lessons.
13. No refunds or extensions on tuition, performance, costume or registration fees.
14. Private lessons must be paid in advance. A 24-hour cancellation notice **must** be given directly to the teacher for private lessons, otherwise the full amount will be charged.

Serving O.C. with integrity since 1972. Hirschl School/Sunrise Ballet **Our email is: [info@hirschlballet.com](mailto:info@hirschlballet.com)**  
1012 Tustin Ave, Anaheim, Ca, 92807 714-632-1153. [www.hirschlballet.com](http://www.hirschlballet.com) & [www.sunriseballet.dance](http://www.sunriseballet.dance)

These policies take the place of any prior HSDA policy sheet and are effective as of 1-1-2017. By your signature on the registration form and by taking lessons at HSDA, you are stating that you have read and agree to these policies.

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# Hirschl School of Dance Arts REGISTRATION

There is a one-time \$15 ENROLLMENT FEE upon registration,  
and for students taking more than a one-calendar-month hiatus from lessons.

1. Start date (first lesson taken at the Hirschl School): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
2. Student's first name: \_\_\_\_\_ Student's last name: \_\_\_\_\_
- 3/a. Father/Guardian full name (if student is under 18): \_\_\_\_\_
- 3/b. Mother/Guardian full name (if student is under 18): \_\_\_\_\_
4. Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip code: \_\_\_\_\_
5. Day-work-cell: \_\_\_\_\_ Evening-home-cell: \_\_\_\_\_
6. Emergency contacts & phone numbers: \_\_\_\_\_
7. Parent's E-MAIL: \_\_\_\_\_ @ \_\_\_\_\_
8. Student's E-MAIL: \_\_\_\_\_ @ \_\_\_\_\_
9. CAN WE USE E-MAIL TO COMMUNICATE WITH YOU? (Circle one): **YES NO**  
News & updates are e-mailed & it's a good way to keep in contact with simple stuff.
10. Is there a 2nd address for the "family"? (We're not nosy-- we just want to make sure both parents get information):  
\_\_\_\_\_
11. Student BIRTH DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
12. How did you find out about us? Helps keep your tuition lower: \_\_\_\_\_
13. Any physical ailments we should be aware of? \_\_\_\_\_
14. Prior dance experience: \_\_\_\_\_  
(Where, type of dance, how long, what level, how long ago, etc.)

RELEASE OF LIABILITY In consideration of participation in any way at the Hirschl School of Dance Arts, ABC Dance and Sunrise Ballet, Inc., the undersigned acknowledges, appreciates, and agrees to the following: 1. There are risks of injury from activities involved, and while particular policies, rules, equipment and personal discipline may reduce this risk, the risk of injury does exist, and, 2. I knowingly & freely assume such risks, both known and unknown, even if arising from the negligence of the releasees or others, and I assume full responsibility for my participation, and, 3. I willingly agree to comply with the stated and customary terms and conditions for participation. If, however, I observe any unusual and/or significant hazard or situation during my presence or participation, I will remove myself from said participation and immediately bring said situation to the attention of the director or responsible authorized studio staff member, and, 4. I, on behalf of my heirs, assigns, personal representatives and next of kin, hereby release and hold harmless the Hirschl School of Dance Arts & Sunrise Ballet, Inc., ABC Dance, their officers, officials, agents, employees, other participants, sponsoring agencies, sponsors, advertisers and owners and lessors of the premises used to conduct the event, with respect to all and any injury, disability, death or loss or damage to person or property, whether arising from the negligence of the releasees or otherwise, to the fullest extent permitted by law.

PHOTOGRAPHIC AND VIDEO RELEASE STATEMENT AND DISCLAIMER: I do hereby give my permission to the Sunrise Ballet, Inc., to freely use any photographed or videotaped images of my likeness in public advertisement or display without reimbursement or compensation, and all photos and videos taken of any participants of the Hirschl School of Dance Arts, ABC Dance, Sunrise Ballet, Inc., during any rehearsal, studio photo shoot or performance, candid or posed, whether at the theater or studio facility, become the sole property of the Sunrise Ballet, Inc. Photographs and videos are not to be sold or reproduced in any manner without specific written permission by the director in advance. Any monetary gains or profits from sale of photos or videotapes are to be the sole property of the Sunrise Ballet, Inc.

POLICY SHEET AGREEMENT: With my signature below, I do hereby agree to adhere and abide by the policies set forth at the Hirschl School of Dance Arts. I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND IT'S TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

FOR PARENT/GUARDIAN OF PARTICIPANTS OF MINORITY AGE (under 18 years at time of registration) This is to certify that I, as parent/guardian with legal responsibility for this participant, do hereby consent and agree to his/her release, as provided above, of all the releasees, and for myself, my heirs, assigns and next of kin, I release and agree to indemnify and hold harmless the releasees from any and all liabilities incident to my minor child's involvement or participation in these programs as provided above to the fullest extent permitted by law.

Parent/Guardian (or student, if over 18) SIGNATURE: \_\_\_\_\_

PRINT name: \_\_\_\_\_

Today's date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

This Policy sheet is updated approximately every 12 months. A copy is available through the studio & on studio web site.

We will notify all active Patrons if any applicable changes are made. (as of 1-1-2017)

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